

A photograph of the Montgomery County Court House facade, featuring a classical portico with four tall columns and a pediment. The words "MONTGOMERY COUNTY COURT HOUSE" are inscribed on the frieze above the columns. The image is slightly faded to allow text to be overlaid.

**MONTGOMERY COUNTY
BEHAVIORAL HEALTH COURT**

**POLICY
AND
PROCEDURE
MANUAL**

ESTABLISHED JUNE 2009



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INTRODUCTION

In June 2009, the Montgomery County Behavioral Health Court was established to more effectively address the needs of participants with serious mental illness cycling through the court and prison system. This court represents collaboration between the Court, Office of the Public Defender, Office of the District Attorney, Office of Behavioral Health, Montgomery County Correctional Facility, Office of Probation and Parole, Montgomery County Emergency Services, and Community Based Providers.

MISSION

The mission of the Behavioral Health Court is to enhance public safety and reduce recidivism of participants with serious mental illness by connecting them with community treatment services and supports and to find appropriate dispositions to their criminal charges by considering the participant's mental illness and the seriousness of the offense.

GOALS

1. Connect court participants who suffer from serious mental illness to treatment and support services in the community.
2. Reduce time spent involved with the criminal justice system.
3. Decrease time spent in jail by moving participants with serious mental illness expeditiously into appropriate community based treatment settings.
4. Promote employment and other evidences of recovery among participants served by the Behavioral Health Court.

OUR PROGRAM

The Behavioral Health Court (BHC) will accept referrals after criminal charges have been filed and the case has been forwarded to the Montgomery County Court of Common Pleas for further disposition. Referrals will also be accepted for participants who are before the Court of Common Pleas for alleged violations of existing probation/parole sentences (Gagnon's).

Participation in Behavioral Health Court is voluntary. Informed consent will be obtained for evaluation and consideration by the Court Team and again at the point of acceptance into Behavioral Health Court.

Once a referral is made, the participant will be classified as "under consideration" for acceptance into the Behavioral Health Court. During this initial consideration period, the primary mechanism for supervision and compliance with recommended treatment will be the imposition of bail conditions. When the participant is formally accepted into Behavioral Health Court, the participant must enter a plea to certain agreed-upon charges. Thereafter the participant will proceed through the three phases of engagement identified in the Terms of Participation section herein. Sentencing may be deferred pending completion of the Behavioral Health Court program. Upon successful completion of the Behavioral Health

Court program, participants that entered the program by way of a diversion case may have their charges reduced or dismissed. Those that have entered the program as a recovery case may have their period of supervision terminated.

Eligibility

Behavioral Health Court is limited to residents of Montgomery County who are 18 or older. In order to participate in Behavioral Health Court the person must have a serious mental illness (SMI) diagnosis (schizophrenia, major mood disorder, psychoses NOS, borderline personality disorder) that contributed to the criminal behavior. Persons with co-occurring disorders (mental health and substance use disorder) will be evaluated for Behavioral Health Court if they meet the criteria for serious mental illness. The court prefers to address non-violent offenses but other crimes will be taken into consideration on a case-by-case basis.

Exclusionary Criteria

While each case will be considered individually, the following offenses will typically be excluded from the court:

- Felony sex offenses
- Felony crimes of violence
- Felony crimes of violence committed with a firearm
- Felony drug offenses
- Participants are considered ineligible if there are any unresolved out of county charges. It is the responsibility of the participant's counsel to resolve any pending out of county charges.
- **Murder and Manslaughter will not be considered under any circumstances**

Competency

If a participant is referred to BHC and there is a suspicion that the participant is not competent, a competency evaluation will be expedited. The BHC Team will make the decision as to who will make the referral to the State Hospital Forensic Unit for the evaluation. However, recognizing the limited bed space and substantial waiting period, which may be in excess of several months, the BHC Team may identify and utilize a licensed professional, trained in mental health and evaluation of competency. This individual will provide competency evaluations on an expedited basis, both within and outside the prison. This procedure will allow the BHC to quickly identify and address competency issues without the substantial delay experienced in referring individuals to the limited Institutional resources available. Once competent, individuals will then continue in the BHC process. If a participant is deemed incompetent and fails to respond to any measures to restore competency, the participant may not be considered for Behavioral Health Court. This policy has been established to ensure that the rights of each participant is protected and that each participant of BHC is making a knowing and voluntary decision.

Application and Referral Process

The Montgomery County Behavioral Health Court receives referrals from a variety of sources including the participant, arresting officers, probation/parole officers, District Justices, District Attorneys, Montgomery County Correctional Facility, and the defense bar. Referrals are categorized into two types:

Diversion cases

These are new cases to the criminal justice system. They require an admission of guilt to the charges prior to being admitted to the program. Sentencing is deferred pending successful completion of the program, the charges may be reduced or dismissed.

Recovery cases

These are participants currently under the supervision of the Montgomery County Adult Probation and Parole Department. Upon successful completion of the program, they may earn the termination of their period(s) of supervision if all program conditions are met and all financial obligations to the Court are satisfied. If the financial obligation is not satisfied during the program period, supervision is continued until payment in full is made.

There will be consistent contact between the Office of Behavioral Health and the prison system so that persons with a history of SMI who are taken to prison will quickly be referred to Justice Related Services and potentially to Behavioral Health Court.

All applications and referrals should be directed to the Office of Adult Probation.

At the point where the application or referral is received, an initial screen will be done to gather baseline information to present to the team. All applications and referrals will be reviewed by the team. The referral form needs to be accompanied by a recent psychiatric evaluation. If one is not included, the participant's attorney will be responsible for obtaining the evaluation for Behavioral Health Court. After this first level of eligibility is determined, the Justice Related Services staff will meet with the participant to begin to develop a Community Living Plan. During this meeting, consent from the participant will be obtained to allow the exchange of information between the members of the team and any identified service provider.

The Referral and Community Living Plan will be presented to the Behavioral Health Court Team for review. It will include the participant's hopes and dreams for their life and an assessment of their capabilities and needs. As treatment plans are developed with the community-based provider, they will include not only long-term goals, but small steps toward short-term success.

In addition to the Community Living Plan, the following documentation will be submitted to the BHC team:

- Psychiatric evaluation(s)
- History of behavioral health treatment
- Criminal background history
- Summary of charge(s)

After the plan is submitted to the team, it will be reviewed by the team and a determination will be made at that point. The goal is to make this process as efficient as possible.

Reconsideration Policy

The Montgomery County Behavioral Health Court will consider all appropriate referrals on a case-by-case basis. During the consideration process, a myriad of factors are considered. Major emphasis is placed upon the offense as charged, the impact of the participant's SMI in regards to the offense, nature of the offense, prior record, and likelihood of success. This information is derived from police reports, criminal history inquires, stays in treatment, psychological evaluations, contacts with arresting officers and previous probation/parole records.

If a relevant party to the participant's case (attorney, judge, treatment provider, police officer, etc) feels the Behavioral Health Court Team failed to consider a particularly important factor, he/she may make a request for the case to be reconsidered in writing. The reconsideration request must be submitted in writing to the Behavioral Health Court Coordinator. The request must include supportive reasoning for reconsideration. Supportive reasoning is defined as mitigating circumstances pertaining to the crime, psychiatric/psychological reports that may not have been available for the initial consideration, or any other relevant information that can be placed in written format.

The decision by the Behavioral Health Court will be final.

ROLES OF THE BEHAVIORAL HEALTH COURT TEAM

Judge

The Behavioral Health Court judge heads the collaborative team. The judge regularly reviews the case status reports, leads the weekly team meetings and is the final arbiter in any decision on which there is not agreement of the team. During the court process the judge administers graduated sanctions and incentives, based on input from the team, to increase each participant's accountability and to enhance the likelihood of long-term participation in treatment and recovery.

Court Coordinator

The Court Coordinator works in close consultation with the judge. The coordinator reviews all referrals to the court for initial eligibility and coordinates the assessment process. The Coordinator coordinates all information for new referrals to present to the court team and gathers relevant information for the weekly meetings of the team.

District Attorney

In Behavioral Health Court all parties share the common goal of helping participants be successful in community-based treatment and in avoiding future criminal recidivism. The prosecutor reviews all new cases concerning eligibility. The eligibility assessment includes a review of the participant's criminal history, consultation with victims, legal eligibility, and appropriate dispositions upon the participant's entry into Behavioral Health Court.

As part of the collaborative team, the prosecutor monitors the participant's progress and can make recommendations regarding sanctions and incentives. If a participant is re-arrested, the prosecutor investigates the new criminal charges and assesses the appropriateness of continued participation in the Behavioral Health Court.

Public Defender/Defense Counsel

The Public Defender/Defense Counsel represents and advises the participant in all court proceedings and is mindful of the participant's constitutional rights and the civil rights as a mental health consumer. The Public Defender/Defense Counsel seeks to find treatment solutions for the participant that minimize the participant's exposure to incarceration, reduce the risk of re-arrest or new charges, and mitigate the consequence of a criminal conviction.

Adult Probation

Specialized Probation Officers oversee those participants in Behavioral Health Court. The Probation Officer works closely with participants and provides updates to the team regarding compliance with terms and conditions of probation. The Probation Officer focuses on community involvement, including meeting with clients in the field, interacting with community-based organizations, overseeing restitution, and networking with treatment providers.

Office of Behavioral Health

A representative from the Office of Behavioral Health participates in Behavioral Health Court proceedings to provide additional support and oversight, insuring the provision of recommended behavioral health services. The Behavioral Health representative works to facilitate collaboration between community provider agencies and Behavioral Health Court. Their role is to monitor the services Behavioral Health Court participants are receiving, to identify additional individual supports as needed, and to identify potential gaps in the service system that need to be addressed.

Justice Related Services Workers

The Justice Related Services Workers receive referrals from the Court Coordinator. They complete an initial assessment, community living plan, and signed confidential releases to determine whether the participant meets the diagnostic eligibility criteria and where the participant will live. They will then present their findings to the entire team. Referrals are then made to the Recovery Coaching team that serves that area. They help the participant meet and get connected to those provider agency staff who will be working with the participant in the community. Additionally, the JRS staff works with the participant to begin applications to all entitlement programs for which they are eligible. The JRS staff provides expertise to the Behavioral Health Court team on an ongoing basis.

Correctional Facility

A representative of the correctional facility participates to assist the team in the diversion of participants from the facility to a more appropriate placement in the most effective and efficient manner possible. The representative, ideally a forensic caseworker, acts as a liaison between the correctional facility and the Behavioral Health Court Team. In this role, s/he provides relevant information regarding the conduct of the participant and treatment information. S/he meets with the participant as needed. As a team member, their role is to participate in the discussion of the best approach to management of the participant while in the facility, to expedite release when possible, and to reduce recidivism within the sub-group of inmates.

Community Providers

Participants being served by Behavioral Health Court will receive their treatment services in the community provider system. These providers are responsible to work consistently with Adult Probation and JRS workers to provide updates on the participant's progress, challenges that have been encountered, and to keep the JRS worker and probation officer aware of any violation of the agreed upon plan for participating in Behavioral Health Court. Community providers will obtain necessary release of information from participants to allow their sharing of information.

Team Decision Making

The Behavioral Health Court Team meets prior to each Behavioral Health Court session. At these meetings the team will review all cases on the docket for that day. The review will include a clinical report from the service provider for each case, as well as the reports from the Probation Officer and the JRS worker. The meeting is also used to assess the status of difficult or complex cases in which current treatment and supervision do not appear to be effective. Decisions are typically made by consensus.

Additionally, the team addresses administrative matters pertaining to program planning and administration, treatment and service delivery, training, policies and procedures, data collection, grants and special projects, and issues that may have arisen since the last meeting. Team members may also meet periodically to address treatment plans, community planning, funding and/or legislative processes, and to respond to problems that may arise. In addition, the team meets periodically for training and educational experiences.

TERMS OF PARTICIPATION

The Behavioral Health Court Team will meet weekly to review the status of participants scheduled for court that day and any other offenders who are having difficulty in the program.

At the time of acceptance into the Behavioral Health Court, all necessary consent forms for waivers of confidentiality will be signed to allow all team members to communicate freely with each other and with the Behavioral Health Court participant. The Justice Related Services worker will obtain this release of information. This release of information form will extend to community-based behavioral health providers and if necessary, physical health providers as well. The complete coordination of information is critical to the success of the BHC participants.

The process of Behavioral Health Court is envisioned as consisting of three phases of engagement. The intensity of these phases is developed based on the idea that greater engagement in the early stages of recovery and participation in the court will increase motivation to stick to the agreed upon plan. These phases are also designed to focus more on positive rewards and strengths than on sanctions, though these will be delivered as necessary. While movement through the phases will be individualized, the average length of participation in the court will be 12-24 months. The general structure of the phases is:

PHASE I

- Attend Behavioral Health Court weekly.
- Meet with their Probation Officer a minimum of once a week.
- Meet with their Recovery Coach as directed.
- Attend all appointments with appropriate treatment agencies.
- Follow through with treatment goals including attending appointments, taking medication, attending recovery support meetings, community service, etc.
- Demonstrate ongoing stability with regards to housing and financial management.
- Comply with urine drug screens as requested.
- Demonstrate continued abstinence from drugs/alcohol.
- Demonstrate consistent payment of all applicable restitution.
- In addition, because of the critical role community participation plays in recovery, it is expected that the participant will be consistently increasing their activity in the community through participation in volunteer activities, employment, education, and/or other training opportunities. Specific “community service” may be directed by the Court.

Participants will be permitted to move to Phase II when they have consistently demonstrated the following:

- Attend all appointments with the Court, Probation Officer, Recovery Coach, etc.
- Demonstrate commitment to and follow through with goal plans, including medication therapy.

- Stability in housing.
- Stability in financial management.
- Remain drug/alcohol free: relapses are not necessarily cause for return to previous phase. Each will be considered individually.

PHASE II

The following are standards for Phase II completion:

- Attend Behavioral Health Court every other week.
- Meet with their Probation Officer a minimum of every two (2) weeks.
- Meet with their Recovery Coach as directed.
- Attend all appointments with appropriate treatment agencies.
- Follow through with treatment goals including attending appointments, taking medication, attending recovery support meetings, community service, etc.
- Demonstrate ongoing stability with regards to housing and financial management.
- Comply with urine drug screens as requested.
- Demonstrate continued abstinence from drugs/alcohol.
- Demonstrate consistent payment of all applicable restitution.
- In addition, because of the critical role community participation plays in recovery, it is expected that the participant will be consistently increasing their activity in the community through participation in volunteer activities, employment, education, and/or other training opportunities. Specific “community service” may be directed by the Court.

Movement to Phase III happens when the participant has consistently demonstrated clear signs of stability in the following areas:

- Attending all appointments with the Court, Probation Officer, Recovery Coach, etc.
- Following through with Behavioral Health Court goal plan and recovery plan developed with provider.
- Stability in housing.
- Stability in financial management.
- Remaining drug/alcohol free: relapses are not necessarily cause for return to previous phase. Each will be considered individually.

PHASE III

Participants will be required to meet the following standards for Phase III compliance:

- Attend Behavioral Health Court once per month.
- Meet with their Probation Officer a minimum of once a month.
- Meet with their Recovery Coach as directed.
- Attend all appointments with appropriate treatment agencies.
- Follow through with treatment goals including attending appointments, taking medication, attending recovery support meetings, community service, etc.
- Demonstrate ongoing stability with regard to housing and financial management.
- Comply with urine drug screens as requested.

- Demonstrate continued abstinence from drugs/alcohol.
- Pay all applicable restitution in full.

The Court Team will make the recommendation and decision for advancement for each phase.

Testing and Accountability

The program's substance testing system is based on a random color system. Each participant is assigned a color upon admission to the program and is directed to call our office every morning between the hours of 5 am and 8 am in order to hear the colors of the day and the times to report for substance testing. The participant must call every day of the week.

Behavioral Health Court Standards on Medications

The Montgomery County Behavioral Health Court prohibits the use of narcotics or other prescribed drugs with potential for abuse even when prescribed by a physician, without the prior consent of the probation officer. Over the counter medications must also be approved for use by the probation officer in order to avoid any cross reactions that may result in positive drug tests. All participants are apprised of these prohibitions prior to entering the program and are responsible for notifying their physician when being treated. It is necessary that the physician treating the participant understand and recognize their patient's addiction issues. The program will work with the physician to meet the needs of the participant while accomplishing the goals of the program.

The Role of Incentives and Sanctions

Throughout participation in Behavioral Health Court, incentives and sanctions will be used to support follow through with agreed upon goals and plans. These incentives and sanctions will be individualized according to the participant's plans, but may include the following:

Incentives

- Positive verbal feedback and/or handshakes from the judge
- Certificates of completion at set intervals
- Gift cards
- Symbols of accomplishments (i.e. key chains)
- Decrease in number of required appearances in court

Sanctions

- Increased appearances in court
- Increased participation in treatment activities
- Increased reporting to Probation Officer
- Written essays
- Community service
- Increased substance abuse testing
- Incarceration
- Termination from the program

The Behavioral Health Court team will decide on the particular incentive or sanction that is used. It is understood that while the incentives are clearly positive motivators, the sanction chosen should also serve to increase the participant's likelihood of success in the program. For example, while increased attendance at treatment or reporting to the Probation Officer is listed as a sanction, this can be seen as a way of increasing the support the participant needs to allow them to succeed.

Voluntary and Involuntary Discharge from Behavioral Health Court

Behavioral Health Court is a voluntary program. The decision to discharge a participant either voluntarily or involuntarily is the judge's to make after consultation with the entire team.

Diversion and Recovery Case Discharge

Voluntary Discharge

A participant is free to request a voluntary discharge from the program at any time. However, Diversion cases are then relisted for sentencing. Recovery case participants are then sentenced on their outstanding charge of probation, parole, and/or intermediate punishment violation and may be incarcerated.

Involuntary Discharge

A participant may also be discharged involuntarily for violation of program rules and regulations and/or for new criminal charge(s). In the event of an involuntary discharge, Diversion cases are then relisted for sentencing. Recovery case participants are then sentenced on their outstanding charge of probation, parole, and/or intermediate punishment violation and may be incarcerated.

Graduation

Any participant that successfully completes all three phases of Behavioral Health Court will be recognized during a short graduation ceremony. The Behavioral Health Court Team will make the determination when all program requirements have been satisfied.

Participants completing Behavioral Health Court may have the court consider dismissing or reducing their charges for Diversion cases, and having supervision terminated for Recovery cases. The determination of these factors will be based on a case-by-case assessment of prior record and nature of the offenses by the judge.

Behavioral Health Court Team Training

Team members receive training annually in topics related to addiction, recovery, mental health issues, Evidence Based Practices, supervision, and related topics. They are expected to stay current with trends in Treatment Courts nationally as well as any changes or advances in the treatment of mental health issues. Some of our local trainings are offered by: BDAP, DVAPPTC, MAGLOCLEN, departmental training, and from the Pennsylvania Board of Probation and Parole.

Data Collection

The program realizes the need to measure the programs performance outcomes. The measurements are used to monitor the success and failures of program initiatives and objectives, and to give insight as to any necessary program modifications and implementations. Currently the program measures: race, gender, marital status, employment, education, community service, terminations, successful participants, violations (new arrest and technical), and withdrawals, referrals, admissions, urinalysis, officer contacts and field work, incarceration days saved, issuance of sanctions, and participants movement in program phases.

Confidentiality

The Behavioral Health Court proceedings shall be kept confidential unless otherwise ordered by the Court. No information disclosed shall be the basis for prosecution of new crimes and no participant shall be required to testify to any information discussed or disclosed during Behavioral Health Court hearings. None of the proceedings, other than guilty plea, sentencing, termination, and contested sanction hearings will be held on the record. Participants will be asked to sign a waiver authorizing the transfer of information among Behavioral Health Court participating agencies and court-approved observers.

FORM A

**MONTGOMERY COUNTY TREATMENT COURT APPLICATION
AND REFERRAL FORM**

I am making an application/referral to the following Treatment Court

- Drug Treatment Court Behavioral Health Court Veterans Treatment Court
(Please select only one)

DEFENDANT INFORMATION

DATE

Docket Number _____ **Inmate Number** _____

Request Date: _____	Social Security Number: _____
Client Name: _____	Phone Number: _____
Aliases/maiden name: _____	Date of Birth: _____
Current Location: _____	City: _____
Permanent (last known) address: _____	State: _____ Zip Code: _____
Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	County: _____

REFERRAL SOURCE

Probation Officer: _____	Prison: _____	Judge: _____	Other: _____
Phone #: _____	Phone #: _____	Phone #: _____	Agency: Phone #: _____
EMAIL: _____	EMAIL: _____	EMAIL: _____	EMAIL: _____

IS COMPETENCY AN ISSUE YES NO

ISSUES SURROUNDING REQUEST

_____ Drugs	_____ Alcohol	_____ Mental Health	_____ Sexual Issues	_____ Abuse
_____ Medical Reasons	_____ Anger	_____ Housing		

Briefly Explain Issues Checked Above: _____

History of Trauma? YES NO If yes, explain: _____

In a mental health crisis? YES NO If yes, explain: _____

EMERGENCY CONTACT INFORMATION

Name: _____

Address: _____

Phone: Home: _____ Cell: _____

Who else resides in the household:

NAME	RELATIONSHIP	CRIMINAL RECORD	+/- INFLUENCE

Are you a Veteran: YES NO

If yes, what were your dates of service?

What Branch of the military did you serve? _____

Where did you serve? _____

What was your rank? _____

What was your military discharge? _____

Did you serve in combat? YES NO

Highest level of education completed:

11th Grade or below High School Grad College Grad

Do you have a valid driver's license: YES NO

If YES, Operator's License Number _____

Occupation of Employee: _____

EMPLOYER	ADDRESS	PHONE#	SUPERVISOR

Marital Status: _____

Are you presently involved in a relationship? YES NO

If YES, with whom _____ Date of Birth _____

Address _____

Are they in recovery? YES NO

How many children do you have? _____

NAME	AGE	OTHER PARENT'S NAME	ADDRESS

Do you have an AXIS I Diagnosis: YES NO

If yes, complete the following:

AXIS I DIAGNOSIS: _____ PHYSICIAN: _____

Attached Psychiatric Evaluation (completed within last 6 months is required for consideration)

Current Medications:

MEDICATION	DOSAGE	PRESCRIBING DOCTOR

CASE MANAGER

NAME: _____

AGENCY: _____

ADDRESS: _____

PHONE #: _____

Please attach (if possible) any additional Mental Health information (Psychological/Psychiatric Evaluations), Medical Report, Criminal Complaint, Court paperwork and/or other information or comments.

What is the name of your Health Insurance Company:

Insurance Policy Number: _____

Where have you attended treatment: (please list all inpatient, outpatient facilities, and halfway houses)

AGENCY	ADDRESS	THERAPIST/DOCTOR

Substance Abuse:

SUBSTANCE	FREQUENCY	AGE WHEN I BEGAN USE	LAST USE

Have you ever been arrested, charged, convicted/adjudicated, cited (including Vehicle Code violations) or held by any law-enforcement or juvenile authorities in the United States regardless of whether the citation or charge was dropped or dismissed or you were found not guilty or whether the record has been “sealed” expunged or otherwise stricken from the court records on any occasion other than this arrest: YES NO

Are you presently on probation or parole: YES NO

If yes, where and who is your probation officer and assigned Judge

State/County: _____

P.O. Name: _____

Judge: _____

Are you **presently** on bail or do you have any other outstanding criminal charges outside of Montgomery County, what are the charges and from where: YES NO

Where do you think you would be in life (career, family, employment, etc...) if you had never had a substance abuse or mental health issue?

What do you think has lead to your most recent involvement in the criminal justice system? Any traumatic life events?

Why are you applying for a Treatment Court?

By signing, I have read or had read to me the Treatment Court description and acknowledge that I will commit my time and effort to create in me behavioral and life change if accepted. I have been truthful, to the best of my knowledge, with regard to all my answers in this application.

Signature: _____ Date: _____

If you have any questions as to the program you are applying for, please read the policy and procedure manual on our web page. If you need further assistance, please contact the following program coordinator:

Behavioral Health Court and Veteran's Court
Stephanie Landes • 610-992-7733

Drug Treatment Court
Jennifer Cooper • 610-992-7773

**AGREEMENT TO PARTICIPATE IN BEHAVIORAL HEALTH COURT
MONTGOMERY COUNTY, PA**

Participant _____

I have worked with the probation officer, Justice Related Services (JRS), and others to make a plan for living in the community. This plan is what lets me be part of the Montgomery County Behavioral Health Court. I know that if I don't follow my plan which I said I would do, the Judge may decide I need to go to jail, be discharged from the program, or do other activities to make up for not following my plan.

1. I will see my Probation Officer as often as I am required to. Sometimes they might come to my house and/or employment and sometimes I might have to go to their office. If I have a problem that keeps me from making an appointment I will call, before my appointment, and tell them why.
2. I must comply with all local, state, and federal criminal laws. I will notify my officer immediately if I am arrested by or if I am cooperating with any law enforcement agency. I will not enter into any agreement to act as a confidential informant for any law enforcement agency without written permission from my officer. I will abide by the rules and conditions imposed by the Montgomery County Adult Probation and Parole Department. Furthermore, I will conduct myself in a manner that I will not create a danger to the community or myself.
3. I will live at my approved residence. I will notify my officer for approval before anyone is allowed to live with me or move into my residence. Before I change my address I will notify my probation officer.
4. My daily travel is limited to the adjoining counties. Any travel beyond those counties, out of state, or overnight travel must be approved 72 business hours prior to the event. A travel permit must be obtained from my officer prior to my departure. Travel outside of the United States will require written approval from the visiting country's consulate, and fines, costs, and restitution must be paid in full.
5. I will come to court as often as the judge asks me to.
6. I know that JRS is going to connect me with help in the community. I will meet with them as often as they ask me to until they get me set up with other help and support.

7. I will follow through with obtaining new benefits or getting my benefits back. If I need help, I will ask for it from my recovery coach and/or JRS staff.
8. I will go to and participate in my approved treatment agency(s) and work with them. I know that getting help for my mental illness and other issues is important to my recovery and I agree to follow the plans we make together. This includes going for therapy and/or meeting with my recovery coach; taking my medicine as directed; signing confidential releases; seeing my psychiatrist with my recovery coach present; comply with treatment plan; and if things aren't working even going to the hospital. My psychiatric medication is to be prescribed only by my psychiatrist.
9. I will answer all questions and go for any meetings that I need to so that I can get a Recovery Coach. I will work with them on my plans and if there is a problem with the Recovery Coach I will talk to my probation officer about it so I can get help working it through.
10. I will not drink alcohol or use drugs as long as I am in the court program. I know that my Probation Officer or my community helpers may ask me to give a urine and/or breath test at any time. I will not go to bars, taverns, and businesses that mainly serve alcoholic drinks. I will call in daily to the color coded system to see if I must report for urine and/or breathe test(s).
11. I will request that my prescription medication be non-narcotic and non-addictive and notify my officer and treatment team prior to consuming and/or using any prescribed medication or any over the counter medication. If my physician requires me to take any prescribed narcotic, pain, and/or potentially addictive medication, I may have to obtain a doctor's note describing my need for such treatment. I will not take anyone else's prescribed medication. I will not consume diet pills. I will not use and/or possess any other mood altering or hallucinogenic substance. I will notify my officer and treatment team if my medication(s) are changed or added to.
12. I will see my medical doctor when I am supposed to and do what he/she tells me to in order to take care of my body.
13. I will not own, use, and/or possess any type of lookalike firearm, lethal weapon, explosives, and/or ammunition. Hunting is prohibited.
14. If I am employed, I will notify my officer of the name, address, and phone number of my employer. I will notify my officer within 72 hours if I change my employment.

15. When I am in the courtroom, I will dress appropriately, I will have performed proper hygiene before attending court, I will not talk during court proceedings, I will not bring food or drink into the courtroom, I will stay until the Judge dismisses me, I will not use profanity, and I will be on time.
16. I will be supervised by the BHC Program UNTIL FURTHER ORDERED BY THE COURT.
17. I understand the Adult Probation and Parole Department has the authority to search my person, place of residence, or vehicle without a warrant, if he or she has reasonable suspicion.
18. Other Special Conditions of the program:

I understand that if I leave the Commonwealth of Pennsylvania at any time I may be directed to return to Pennsylvania. I know that I may have a constitutional right to insist that Pennsylvania extradite me from any state where I may be found. This is commonly called the right to extradition. I also understand and acknowledge that I agree to return to Pennsylvania when ordered to do so. Therefore, I agree that I will not resist or fight any effort by any state to return me to Pennsylvania and I AGREE TO WAIVE ANY RIGHT I MAY HAVE TO EXTRADITION. I WAIVE THIS RIGHT FREELY, VOLUNTARILY AND INTELLIGENTLY.

I hereby acknowledge that I have read, or have had read to me, the foregoing conditions of the Behavioral Health Court Program, and that I fully understand them and agree to follow them. I fully understand the penalties involved should I, in any manner, violate them. I understand the Judge will be notified when I do not follow the foregoing conditions.

Signature of Participant	Date
Signature of Presiding Judge	Date
Signature of Court Coordinator	Date

FORM C

**MONTGOMERY COUNTY BEHAVIORAL HEALTH COURT
COMMUNITY SERVICE LOG**

Participant's Name: _____

Agency: _____

Work Site Supervisor: _____

Probation Officer's Name & #: _____

Date of Service	Hours Attended	Authorized Signature
_____	_____	_____
_____	_____	_____
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Total hours completed: _____

Worker Signature: _____

Supervisor's Signature: _____

Please notify the supervising officer immediately regarding any problems.

Return completed forms to:
Montgomery County Adult Probation and Parole Department
100 Ross Road, Suite 120
King of Prussia, PA 19406
610-992-7777 • FAX: 610-992-7778

FORM D

**MONTGOMERY COUNTY BEHAVIORAL HEALTH COURT
GRADUATION REQUIREMENTS**

I understand the following requirements are necessary for my successful completion of Behavioral Health Court:

- 1. DRUG AND ALCOHOL TESTS:** For the last six months of Behavioral Health Court, I will submit only negative test results.
- 2. TREATMENT:** I will be successfully engaged in treatment; working with my recovery coach; and have created goals with my treatment team.
- 3. MEANINGFUL ACTIVITY:** I will be involved in a productive activity (i.e. employment, education, volunteering, connecting with family/significant others) for at least the last three months of Behavioral Health Court.
- 4. HOUSING:** For the last three months of Behavioral Health Court, I will reside at an approved residence.
- 5. FINANCIAL OBLIGATION:** I will pay in full all financial obligations as directed by the court.
- 6. NEW CONVICTIONS:** I will not incur any new Felony convictions while in Behavioral Health Court.
- 7. SPECIAL CONDITIONS:** I will complete any and all special conditions ordered by Behavioral Health Court.

I understand and agree that failing to complete the above requirements will delay my graduation and may lead to termination from Behavioral Health Court.

Adult Probation Witness

Signature of Participant

Date

Date