

## THE COURT OF COMMON PLEAS OF MONTGOMERY COUNTY

In order to be considered for court appointment certification in Montgomery County, you must meet the following requirements:

- 1) You must have a verifiable office located in Montgomery County
- 2) You must have proof of liability insurance
- 3) You must have at least one (1) year of criminal practice experience or post bar admission criminal practice education equivalency
- 4) You must be willing to accept preliminary hearings, trials, and Post-Conviction Relief Act (P.C.R.A) matters if appointed to non-homicide cases
- 5) If you are seeking appointment to homicide cases, you must have at least three (3) years of criminal litigation experience
- 6) If seeking appointment to capital cases, you must be currently capital counsel qualified

This application must be filled out in its entirety. Please provide a copy of your resume along with the application.

The completed application, with resume, should be submitted to:

Hon. Wendy G. Rothstein, Administrative Judge, Criminal Division  
Montgomery County Courthouse  
P.O. Box 311  
Norristown, PA. 19404

NAME: \_\_\_\_\_

PENNSYLVANIA ATTORNEY ID NUMBER: \_\_\_\_\_

VERIFIED MONTGOMERY COUNTY OFFICE ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you are not the owner or principal lessee of the office location, please attach verification that you maintain an office at the location.

OFFICE PHONE: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

DATE OF ADMISSION TO THE PRACTICE OF LAW IN PENNSYLVANIA:

\_\_\_\_\_

1. Undergraduate School: \_\_\_\_\_

Degree: \_\_\_\_\_

Date of Graduation: \_\_\_\_\_

Special Honors (if any): \_\_\_\_\_

\_\_\_\_\_

Law School: \_\_\_\_\_

Date of Graduation: \_\_\_\_\_

Special Honors (if any): \_\_\_\_\_

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Additional Degrees (if any):

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2. Please indicate which category(ies) of criminal cases you would like to receive appointments for:

Capital Cases: \_\_\_\_

Homicide: \_\_\_\_

Non-Homicide: \_\_\_\_

Appellate: \_\_\_\_

For those matters for which you meet the qualifications set forth herein, please state your order of preference (Capital Cases, Homicide-New Cases, Homicide-PCRA, Non-Homicide New Cases, Non-Homicide PCRA, and Appellate):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

If seeking appointment to represent defendants on appeal, please attach a copy of the most recent Appellate Court criminal case brief filed. If none, please attach a copy of the most recent Common Pleas Court criminal case brief which you filed.

3. In addition to the Commonwealth of Pennsylvania, please list all jurisdictions in which you are licensed to practice law (if applicable). Please provide attorney ID number(s):

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4. List all Bar Associations of which you are a current member:

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5. Are you currently a member of any criminal defense, criminal rules, or other criminal practice related committee? If yes, please provide details and dates:

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6. Have you ever been suspended, disbarred or placed on inactive status in any jurisdiction?

Yes \_\_\_

No \_\_\_

*If yes, please provide detailed explanation as attachment to this application*

7. Have you ever been Judicially Determined to have rendered ineffective representation to a criminal defendant in any jurisdiction?

Yes \_\_\_

No \_\_\_

*If yes, please provide detailed explanation as attachment to this application*

8. Are you in compliance with the Pennsylvania Supreme Court's Continuing Legal Education requirements?

Yes \_\_\_

No \_\_\_

*If no, please provide detailed explanation as attachment to this application*

9. Do you have any disciplinary complaints pending against you in any jurisdiction?

Yes \_\_\_

No \_\_\_

*If yes, please provide detailed explanation as attachment to this application*

10. If you are requesting appointment in Non-Homicide cases, you must have at least one (1) year of criminal practice experience, or post Bar Admission criminal practice education equivalency.

(a) Do you have at least one (1) year of criminal practice experience?

Yes \_\_\_

No \_\_\_

(b) If no, since you have been admitted to the Bar, have you attended trainings and/or seminars specific to criminal litigation?

Yes \_\_\_

No \_\_\_

*If yes, Please provide names and dates of trainings/seminars:*

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11. Are you requesting appointment in Homicide cases? You must have at least three (3) years of criminal litigation practice experience. Yes \_\_\_ No \_\_\_

(a) How many years have you been practicing criminal litigation? \_\_\_\_\_

(b) How many criminal cases have you tried to verdict in the past three (3) years?

\_\_\_\_\_

*Please provide case names and docket numbers of those cases:*

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12. If you are requesting appointment in Appellate cases, how many years of criminal appellate experience do you have? \_\_\_\_\_

How many cases have you completed in an appellate court? \_\_\_\_\_

In which appellate courts have you practiced? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

13. If you are requesting appointment in Capital cases, you must be currently qualified as Capital Defense Counsel. Please provide complete details of your certification and recertification as an attachment to this form.

(a) Have you completed any Capital cases to sentencing?

Yes \_\_\_\_

No \_\_\_\_

*If yes, please provide Capital case names and docket numbers:*

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14. Please list foreign languages in which you are fluent (if any):

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15. Please list any special skills, positions held, or other professional achievements that you want the Conflict Counsel Appointment Committee to consider when reviewing your application:

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Please list three professional references, with contact information:

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_

I hereby certify that the facts set forth in the foregoing are true and correct to the best of the undersigned's knowledge, information and belief and are verified subject to the penalties for unsworn falsification to authorities under Pennsylvania Crimes Code §4904 (18 Pa. C.S. §4904).

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date