Notification and Authorization to Release Criminal Information for Employment Purposes

Notification

The position for which you are being considered requires your consent to a criminal background check as a condition of employment. This check includes the following: Criminal history reference searches for felony and misdemeanor convictions.

Authorization

I hereby authorize County of Montgomery Human Resources Department to conduct the criminal background check described above. In connection with this, I also authorize the use of law enforcement agencies to assist the County of Montgomery Human Resources Department in collecting this information.

I also am aware that records of arrests on pending charges and/or convictions are not an absolute bar to employment. Such information will be used to determine whether the results of the background check reasonably bear on my trustworthiness or my ability to perform the duties of my position in a manner which is safe for County of Montgomery employees and the general public.

Position Applied for:	Department :	
Please print (for identification purposes):		
Full Legal Name:		
Full Legal Name: First	Middle	Last
Other Names You Have Used in Past Seven Years:		
Current Address:		
Date of Birth: Month/Day/Year	Gender: Female	Male
Social Security Number:		
Driver's License #	State of Driver's License	
Have you ever been convicted of a criminal *offense or ha	ve any pending criminal*	charges against you?
*This refers only to felonies and misdemeanors; you do no municipal ordinance violations.	ot need to include non-crin	ninal traffic violations or
Yes(provide detail on next page) No_		
To the best of my knowledge, the information provided in is true and complete. I understand that any falsification or position and/or may serve as grounds for the severance of below I hereby provide my authorization to County of Mo criminal background check. If a record exists, I shall have photocopy of the conviction history report from the Count error or rehabilitation. The County shall review all inform final decision.	omission of information of my employment with Countgomery Human Resource ten (10) business days, at y, to respond to the Count	may disqualify me for this anty of Montgomery. By signing these Department to conduct a after receipt of notice and the y with evidence of mitigation,
Signature		Date